

Dear Kingswood Families,

Today was a great first day of school. It was wonderful to see both our returning and new students. We are looking forward to an awesome 2023-2024 school year!

We wanted to send some reminders to families:

Student supervision begins at 8:25 am. This is the earliest time students may arrive.

8:40 am First Bell

8:45 am Classes Begin

11:45-12:45 Lunch

2:55 pm Dismissal

### **Kiss and Go/Traffic Safety:**

With fewer students this year, there is less traffic at drop off and pick up; however, we still need families to follow the systems we have established.

The “Kiss and Go” area is just that. It is an idle free zone where parents/guardians may stop, give a quick kiss, and send their child off to school. While we encourage parents to have children take the bus, we realize that some mornings require a drive to school.

Here are our Kiss and Go procedures:

- Pull your car up as far into the zone as possible to allow for smooth traffic flow.
- Do not get out of your car.
- Students get out of the car on the curbside, for safety reasons.
- Do not pass other cars in the “Kiss and Go”.
- Encourage independence – students should be able and ready to open their own door and drop off staff will be there to supervise for safety.
- If you must get out of your car to help your child, please park at the top of the parking lot to avoid obstructing traffic, and potential accidents/injuries.
- Backpacks should be in the backseat with students for a quick exit from the vehicle.
- Once your child is safely on her/his way, pull out safely, as traffic allows.
- Have a safe and happy day. ☺

### **Lunch**

All students are permitted to stay for lunch each day. They are supervised by lunch monitors. Please do not send any food that may contain peanuts or other types of nuts to school. We have several students and staff with life threatening allergies to nuts. Thank you for your cooperation!

The cafeteria at Kingswood Elementary is run by a private food service provider. The cafeteria will be open starting on Monday Sept 11th. For more information about ordering from the cafeteria, the menu etc. please visit our school website.

### **School Safety and Access:**

We have a door monitoring/lock system and security cameras to help keep our building secure and our students safe. Anyone entering the building must ring the doorbell, identify themselves and then report to the office.

If you are dropping off a student at school late or are picking them up early we ask that you call the school office at 902-832-5522 to arrange for a pick-up or drop-off at the front door. There is also a doorbell to the right of the front door to reach the main office. We would ask that you call the office or ring the doorbell when dropping off items such as water bottles and lunches.

We remind families that dogs are not permitted on our playground during school hours and dismissal times.

### **Student Transportation:**

Kingswood is a bussing school and families are encouraged to send students to school on the bus. Southland and Stock Transportation provide bus service to Kingswood students.

Enquiries concerning bus stops and other transportation information should be addressed with the HRCE at 902-431-4723 or [transportation@hrce.ca](mailto:transportation@hrce.ca).

The bus driver assumes responsibility for the safe transportation of all students. Students are to follow Code of Conduct while on the bus. Student misconduct will be reported according to established procedures.

### **Safe Arrival:**

Kingswood Elementary operates a Safe Arrival Program that begins in early September after registration is complete. If your child is going to be absent from school or late arriving, it is necessary that you telephone Safe Arrival at 1-833-582-6940, to alert the school. This number is available 24 hours a day to receive your message. The old safe arrival system used in the past, is no longer monitored. If you use this to report a student absence, the school will not be aware that your child is away from school for the day.

Students who are late must sign into the office upon arrival.

### **Student Medical Information:**

As we prepare for the upcoming school year it is important for families to provide the school with up to date emergency medical information about your child. For children with medical conditions that may require care at school, it is important for parents/ guardians to complete the necessary forms so that we can assist your child in the event of an emergency.

Please complete the necessary paperwork (posted on the school website under the 'Parent' tab) and return it to your child's classroom teacher as soon as possible. If required, the school can send home a paper copy of the form for you to complete.

We look forward to seeing everyone again tomorrow!

Kingswood Admin Team,

Andrea, Martha & Jenn