

Welcome Back to Kingswood! First Day Procedures and Other Important Information

Summer has come to an end and it is time for school to begin! We know that many of you are excited and we want you to know that we are ready for a new school year. We can't wait to meet our new students and welcome back our returning ones!

In order for us to have a smooth start, we have developed plans that we all need to follow for the first day and I am including routines that will continue going forward. Please read the following information carefully.

Pre Primary Families: Our pre primary program is located here at Kingswood Elementary. The door that you will have access to is the one on the P-2 playground side. (On the left of the school if you are facing the front door).

On the first day of school, all Pre Primary students are to meet their teachers on the P-2 playground before entry into the building.

For any information about student transportation please visit <https://www.hrce.ca/about-our-schools/student-transportation/>

Before the First Day: Prior to the first day of school, all families will receive an email or phone call from their child's teacher. Teachers will introduce themselves so that your child will know where to go on that first day. Since many of our students are very young, teachers from P- Gr.1 will be asking you to attach a piece of material, ribbon or scarf with their class' color on your child's backpack. This will help us quickly sort the children and get them to their class even if they can't remember where they are supposed to go. We will be attaching purple HRCE tags for your child's backpack. This will allow us to see what buses they are traveling on or if they go to Excel or get picked up. Not to worry, we will have lots of staff on hand to make sure all children find their classes and their buses at the end of the day.

Grade Primary & One Class Colors:

Primary Brown-Reid- Blue

Primary Wilson - Green

Primary/One Arrosa - Yellow

1 MacInnis- Red

1 Goodland- Purple

1/2 Power - Orange

On the First Day: On Thursday, parents will have the option of sending their children to school on the bus or to drop them off using our Kiss and Go loop. When your child arrives at the school they will see Ms. Walsh (VP), and myself, Mrs. Briand (Principal), wearing bright orange vests. We will greet the children as they come off the bus or get out of their cars and instruct them to enter the school through the front door. If dropping your child off in the Kiss and Go Loop, they must be able to get out of the car independently. Parents are not permitted to get out of their vehicles in the Kiss and Go.

Once inside, students will go right to their classrooms where their teachers will be waiting for them. Students can be dropped off anytime between **8:25am and 8:40am**. Classes begin promptly at 8:45am. If your child is dropped off after this time they are late. They miss valuable learning time and the opportunity to start the day with their peers. Pre-Primary parents can drop their children off at the Pre-Primary door. Parents dropping off students on the first day are not permitted to stay inside the building once classes begin.

Kiss and Go: For those of you who are new to Kingswood, the Kiss and Go Loop is a drop off spot. You pull your car up to the front of the loop – there will be a pylon to guide you and you will stop your car and put it in park. Your child should be able to exit the car quickly on the sidewalk side with all their belongings. Then you drive away and your child enters the building. Do not pass other cars in the Kiss and Go and do not park in the Kiss and Go. We are out there every day trying to keep the traffic moving and everyone safe. If you have to walk your child to the front door, you must park your car in the parking lot or on the street. Please do not park in the lanes of the parking lot as this blocks everyone from getting out. No cars are permitted in the bus loop.

Recess and Lunch: Recess will be from 10:25-10:40 am and lunch will be from 11:45am- 12:45pm. Students will have a few minutes in the morning to eat their snacks inside so that they can just go and play during recess. At lunch students have about 25 minutes to eat their lunch before going out to play.

After School: At dismissal time, teachers will bring their children to Excel, the bus or the parent pick-up area. The parent pick up area is on the sidewalk near the playground to the left of the building. Parents are asked to stay away from the school doors at dismissal so bussed students do not have to walk through a group of parents. We would

like them to have a clear path. Teachers will make sure that your children make their way to you.

After School Plans: It is very important that you tell your child's teacher where your child will be going each day after school. Please make sure you give them this information when they reach out to you before the first day (bus #, Excel, Childcare, Home etc.)

School Supplies: Teachers will let you know what school supplies students will need to bring with them on the first day. Supply lists can be found on our website <http://kwe.hrce.ca/> under 'For Parents'. Please let your child's classroom teacher know if you need help accessing school supplies as we have some supplies on hand.

Cafeteria: Our school cafeteria will be open starting on Monday September 11th. Information on how to order from the cafeteria can be found on our school's website.

Water: We encourage students to bring a water bottle from home that has water in it. Water bottles can be re-filled from our fountains.

Picking-Up and Dropping off Students and Items: If you are dropping off a student at school late or are picking them up early we ask that you call the school office at 902-832-5522 to arrange for a pick-up or drop-off at the front door. There is also a doorbell to the right of the front door to reach the main office. We would ask that you call the office or ring the doorbell when dropping off items such as water bottles and lunches.

We are getting excited for the first day and are ready to welcome students to school.

Kingswood Admin Team,

Andrea & Martha & Jen