

## **Kingswood Elementary Parent School Association**

kingswoodpsa@gmail.com

### **Meeting Minutes**

October 19, 2021

Attendance via Google Meet- Andrea Briand, Rhonda Izzard, Carrie McBay, Jenifer Cooper, Andrew Hall, Jody Waugh, Tanya Chambers-Spriggs, Janice Mader, Sandria van den heuwal, Sarah Bowes, Sarah Reid, Ben Jessome (and Cathy from his office), Vanessa Valentini, Martha Walsh, Jumoke Arowolo, Yang Yang, Melissa Burgoyne, Sarah Milberry, Tim Burley.

My apologies if I missed anyone else who attended the online MEET.

#### Approval of September 2021 minutes;

Approved by Jenifer Cooper

Seconded by Jody Waugh

Intro- Online “meet and greet” and introductions

#### Meadowbrook Fundraiser Outline- Janis Mader

This fundraiser will allow parents/ guardians to purchase from a flyer that includes 10 pre-packaged frozen meat boxes. 20% of the profits go back to the school. The orders will be able to be made online via <https://hrce.schoolcashonline.com>

Hard copies of the flyer will also be sent home.  
The deadline to order will be November 8, 2021.

#### 50/50 Fundraising initiatives- Tim Burley

Tim has offered to assist the school in running a series of 50/50 draws with gift basket add on draws (online)throughout the school year via RAFFLEBOX. The PSA is working toward making this a monthly campaign.

Tanya Chambers-Spriggs will complete the necessary NS Lottery Licence applications for this initiative.

Tim advised that there are options via social media to advertise the draw and he can assist with that. There is a fee for the online Rafflebox service, however Tim will work with the school re: fees. Rafflebox is willing to be a corporate sponsor.

### In-School Bingo:

The PSA would be willing to support supplies/ prizes for in-school (in class using PA system) Bingo games facilitated by the school administration.

### Mabels Labels- Melissa Burgoyne:

Melissa is following up on the process for initiating a “Mabels Labels” fundraiser where 20% of the proceeds go to the school.

### Purdy’s Chocolates-Vanessa Valentini;

The meeting ran late and we did not get to Vanessa online however she has provided an email update that she is available to chair a Purdy’s Chocolate fundraiser for the Easter season. We will discuss with the school administration at the next meeting to see if it fits within the hrce guidelines.

### School Clothing: Melissa Burgoyne and Sarah Bowes;

Melissa is researching pricing from various companies to order school logo/ clothing etc from. Sarah Bowes is looking into shirts for the graduating class and Melissa and Sarah could possibly work together on that initiative to not duplicate the pricing process.

### MLA Update- Ben Jessome;

Ben advised that he has an advertising budget and could advertise via any PSA publishing. Ben also provided an update that he would seek an update from the Education Minister regarding the timeline for the boundary review for the new schools in West Bedford. Since the meeting he has updated the community via social media that there will be a review in early 2022.

### Treasurers Update- Andrew Hall;

The PSA has \$9000 currently, disbursements for classroom set-up (gives teachers assistance with purchasing necessary items for classroom.)

The PSA also has \$3500 in the healthy eating account (from the Nourish your Roots fundraiser) Our last pre-covid “normal” fundraising 2018-19 we raised \$38000 and had approximately \$13000 in expenses for events etc.

The PSA will be contributing \$150 to each classroom teacher to assist with classroom set up costs. This is a reduced amount as our ability to fundraise has been affected due to the Public Health restrictions as well as the increase in the number of classes due to growth.

Principals update- Andrea Briand;

Andrea identified a need for more chromebooks in the school due to increased enrollment. She identified a need for 30 more and a “want” of 100 more chromebooks. PSA will approach potential corporate sponsors. She advised charitable receipts can be obtained for donations through HRCE.

She advised the HRM Fire Service will be attending to pressure wash the gravel near the playground etc.

She reminded parents that criminal records checks will be required should normal in school volunteering resume. The check can be completed through mybackcheck.com and the results submitted to the office within 3 months of the check being completed. They are good for 3 years.

Andrea advised the school could use some outdoor play items such as floppy frisbees. The PSA will look into purchasing those.

Meeting Adjourned

*Please don't hesitate to contact us via our facebook page or by email [kingswoodpsa@gmail.com](mailto:kingswoodpsa@gmail.com) .*

*Stay Happy and Healthy Everyone!*