



Kingswood Elementary

School Advisory Council

Minutes for: 19 January 2021 5:30 pm

Present: Andrea Briand (Principal), Carrie McBay (Vice Principal)

Rhonda Izzard (Staff), Sherri MacKenzie (Staff), Joanne Treen (Staff), Martha Brown (Staff)

Laurie Slaunwhite (Staff), Glenda Lush (Chair/Parent), Leslie Dodds (Parent), Keely Hollis (Parent)

Rachana Samtaney (Parent), Marc Braithwaite (Parent), Maggie Spidell (Community Member)

#	Topic	Discussion	Decision/Action
1	Call to Order/Approval of Agenda	Meeting called to order at 5:30 pm	
2	Approval of Last Meeting's Minutes	Minutes will be sent out by Andrea on Jan 20 th .	
3	Business Arising from the Minutes		

4	Reports	<p>Principal's Report:</p> <ul style="list-style-type: none"> ○ School Update <ul style="list-style-type: none"> ● Number of Students – 792 ● The Pre-Primary on site is at the max. of 24. ● Off site the number of students per class is 18, 18 and 19. ● We continue to practice all Covid-19 protocols. ● Music classes have been moved to the cafeteria allowing some of the restrictions to be eased. Students can spread out more and are now allowed to sing. The older students also have ukuleles they can use. ● Plan B/C – we keep updating. ● All students returned from Christmas break or are expected to return shortly. 	
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○ **What's Happened**

- Assessment and Evaluation Day
- Report Card Day – Nov 26
- Parent-Teacher Meetings – Dec 3 - Meetings were held over the phone during the course of the week. Teachers found it much less stressful than trying to do them all in 1 day.
- Christmas Break – Extended until Jan 11 - The teachers really enjoyed this opportunity to participate in professional development.
- Professional Learning for Staff Jan 4-8 - Week of PD for teachers – technology for on-line learning, BLM in Education, Inclusive Education Policy. It was great preparation in case the school has to move to online learning.
- Martin Luther King Jr. Day – Jan 18 - All classes did something within their bubble. There was a lot of focus on friendship and social justice issues depending on grade level.

○ **What's Coming Up**

- Family Literacy Day – Jan 27 - Parents will not be able to come to classes this year to read however, some have offered to read to the students via Zoom.
- Literacy Week – Jan 27-29 - Trying to keep it fun with daily themes. Students may also be asked to write poems that can be shared during the morning announcements. Students may also be assigned a task each day such as have a joke in their pocket.
- Valentine's Day – Celebrating Heart Week (no Valentine's Cards) - The focus will be on friendship. Pencils and chocolates or a treat will be given to all students from the office and they will participate in class-based activities.
- Registration Month Begins in February. There won't be an in-person information session for those looking to find out about the French Immersion program. The slideshow that is normally shown at the session will be posted on the Kingswood

		<p>Elementary website and parents with questions can call the office.</p> <ul style="list-style-type: none"> ○ SSP <ul style="list-style-type: none"> ● The focus was on student well-being in September and October. There have been big jumps in catching up since the early closure last Spring. The focus now is ensuring students are meeting their targets for Literacy and Math. ● We have spent some money on materials that support our goals including kits for teachers from the Heggerty Program. All money is being spent as unused money can't be kept. ● We have an action plan to better support Inclusive Education and BLM in Education. Our first steps; to add more diverse materials and establish a shared drive where teachers can share resources, ideas etc. have begun. Teachers also participated in a PD day. A self-evaluation was put together by the school and action steps were created to include an increase in inclusive education materials within the school and having teachers checking their classroom libraries for books that may not be appropriate and add books that reflect various cultures and traditions. 	
5	New Business	<ul style="list-style-type: none"> ○ Design Meetings for the New School <ul style="list-style-type: none"> ● Glenda to attend these meetings once they began. There should be 4 meetings. Marc has offered to join as well if there is a need for another member from the committee. ○ BLM <ul style="list-style-type: none"> ● There were questions regarding BLM in the school and if maybe someone from the community could speak to the committee on the matter and how we can help the community. Andrea will look for resources and links for information we can discuss at the next meeting. 	

		<ul style="list-style-type: none"> ○ Homework Policy <ul style="list-style-type: none"> • There is a homework policy designated by the province. The homework that is given should have some allotment time for reading and other skills that were already learned. It should be a review and nothing that is new to the students. Carrie will post the policy on the School's website. If parents find they are struggling to keep up with homework, either due to lack of time or technology, they can call the office to see what arrangements can be made. 	
6	Next Meeting Date and Adjournment	Meeting adjourned 6:54pm Next Meeting: TBA	