



# Kingswood Elementary

## School Advisory Council

Minutes for September 19, 2023

Present: Andrea Briand; Martha Walsh; Rhonda Izzard; Jacklyn O’Leary; Alexis Lister; Keely Hollis; Nicole Strum; Sherry MacKenzie; Peter Pushkarna; Jenny Borst;

#	Topic	Discussion	Decision/Action
1	<b>Call to Order/Approval of Agenda</b>	Meeting called to order at 5:37 pm	
2	<b>Approval of Last Meeting’s Minutes</b>	1 <sup>st</sup> Martha Walsh 2 <sup>nd</sup> Rhonda Izzard	
3	<b>Business Arising from the Minutes</b>	None	
4	<b>Reports</b>	<p>Principal’s Report</p> <ol style="list-style-type: none"> <li><b>1. School update</b> <ul style="list-style-type: none"> <li>• 384 students with 28 pre-primaries. There are 2 Pre-primary classes, 16 classes from grades Primary to 5 (10 English classes and 6 French Immersion classes).</li> <li>• There are 2 learning center classrooms available for learning center students.</li> <li>• The portables have been removed and the picnic tables that used to be located outside the portables have been relocated to different areas of the school grounds.</li> <li>• There are 9 unused classrooms which have been repurposed: a second learning center on the 2<sup>nd</sup> floor, a dedicate classroom for the core French program, a classroom for the school counsellor to take classes, a space for the English as an Additional Language (EAL), a support person from the YMCA and a space for an additional Learning Support Teacher.</li> </ul> </li> </ol> <p>The classroom next to the Learning Center is in the process of being converted into a body break space.</p>	

		<ul style="list-style-type: none"><li>• There are 9 busses and a significant decrease in car traffic for both mornings drop off and afternoon pickup.</li></ul> <p><b>2. What's Happened</b></p> <ul style="list-style-type: none"><li>• Professional Development for staff in Literacy, Math, Student Services etc.</li><li>• Soft start to the day – front doors are open, everyone comes into the school and goes directly to their classrooms.</li><li>• First Fire Drill</li><li>• Pink Shirt Day</li><li>• Breakfast program launched! Learning Center teachers and students ensure there is food on the table, Librarian and support staff are staffing the table in the mornings.</li><li>• There was a significant cost to start up the program. All students are encouraged to participate.</li><li>• Nourish Your Roots – money from this fundraiser will go toward supporting the breakfast program.</li></ul> <p><b>3. What's Coming Up</b></p> <ul style="list-style-type: none"><li>• Lockdown Drill</li><li>• Terry Fox Run (22/09/23)</li><li>• Hold and Secure</li><li>• Another Fire Drill (3 in the fall; 3 in the spring)</li><li>• Curriculum night/open house (27/09/23)</li><li>• Truth and Reconciliation Day (30/09/23)</li><li>• Orange Shirt Day (29/09/23)</li><li>• Picture Days (2 days in October)</li></ul> <p><b>4. SSP</b></p> <ul style="list-style-type: none"><li>• Goals have been set in Literacy, Math, and Well-Being.</li><li>• P-2 Literacy</li><li>• Grades 1-6 Math Fact Fluency</li><li>• Student Success Surveys for grades 4-6 was examined closely at a PD session and was used to determine areas for improvement.</li><li>• FI Math coach will be back on site</li></ul>	
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5	<b>New Business</b>	<p>Establishing SAC Membership for 2023-2024</p> <p>The Kingswood SAC by-laws require the following voting members:  3x Parents (Chair and Vice Chair)  3x staff  3x community members</p> <p>The SAC also includes the Principal and Vice Principal as non-voting members.</p> <p>Alexis Lister (parent) was nominated to return as Chair.  Keely Hollis (parent) was nominated to return as secretary.  Other parents wanted an opportunity to consider the roles before committing to a voting position.</p> <p>Rhonda Izzard was nominated as a voting community member.</p>	
6	<b>Next Meeting Date and Adjournment</b>	<p>Next meeting set for 17 October 2023 at 5:30 pm  Meeting Adjourned at 6:30</p>	